

Westcoast Fasteners

Document storage and security policies and practices

Your personal information is generally held in client files created by us in respect of your instructions. Information may also be held in our computer database. We will at all times seek to ensure that the personal information collected and held by us is protected from misuse, loss, unauthorised access, modification or disclosure. At all times, your personal information is and will be treated as confidential.

In the event that you cease to be a client to the firm, any personal information we hold about you will be maintained for a period of 7 years in order to comply with legislative and professional requirements. This information may be held either at our office or an off-site secure storage facility.

Access to your information

We undertake to provide you with access to your information provided that your request is reasonable, and provided we are not precluded from doing so by any law or proceedings. Access will generally be by written copy of the information requested, allowing you to inspect the information or providing you with an accurate summary of the information held.

Correction to your personal information

We will endeavour to ensure that the personal information about you which we hold is up-to-date and accurate. In the event that you become aware or believe that any personal information that we hold about you is inaccurate or outdated, please contact us. We will respond to any request to update personal information promptly.

Contact details

If you have any queries about this Privacy Policy, you should contact The Compliance Coordinator, Westcoast Fasteners, 13 Gibberd Rd, Balcatta WA 6021, Perth, Telephone +61 8 92402750, E-mail sales@westcoastfasteners.com.au

Westcoast Fasteners

Respect of privacy

We treat your privacy seriously. This document details our policy on collecting, managing and securing information. If you have any questions relating to this document, please contact us.

Confidential

All personal information is treated as strictly confidential. It will never be sold or otherwise transferred to a 3rd party, without your express permission.

Collection of information

This section details what information Westcoast Fasteners collects, why it is collected and how that information may be used.

In order to utilise some aspects of this website, Westcoast Fasteners may require you to provide a certain amount of information. This includes information required to create an ID (such as your name and email address) and preference information (likes/dislikes). We use this information to provide you with a service or a better online experience.

In a data entry area we may request some optional "demographic" information. We use aggregates of this information (e.g. average age) to understand our audience. From time to time, Westcoast Fasteners may report aggregate information to other parties. No personal or other information that may be used to identify you is included in this disclosure.

In order to better understand how our customers use this site, we collect and analyse some aggregate information about our site users. This includes such things as what time of day they visit the site, what browser they use and what pages they visit. No personal or other information that may be used to identify you is included in this analysis.

Westcoast Fasteners logs all activity and maintains audit trails of usage of this site. We use this information in the detection and prevention of fraud and other malicious activities.

Email

Westcoast Fasteners does not send "spam" unsolicited emails.

Before any email is collected for use by Westcoast Fasteners, permission will be requested from you. After obtaining authorisation we will use email messages to provide you with information, requested services or latest news items.

We may also contact you to ask your opinion on our website features or processes, or if we have specific questions relating to your account or usage of the site.

Cookies

This site does NOT use "cookies". A cookie is a small piece of information stored on your computer that is sent to the site each time you request a page. Cookies are used to help deliver a more functional and intelligent site to you.

No username, password or personal information is ever stored in a cookie.

Links

Westcoast Fasteners may contain links to other Web sites. Please note that when you click on one of these links, you are entering another site. We encourage you to read the privacy statements of these linked sites as their privacy policy may differ from ours.

Disclaimer

1. If you access the Westcoast Fasteners web site you agree to be bound by the conditions contained in this legal message and further agree that the Courts of Australia shall have exclusive jurisdiction in respect of any dispute arising from this legal message.
2. Westcoast Fasteners assumes no responsibility for the contents of any other web sites to which the Westcoast Fasteners web site has links.
3. To the extent permitted by law Westcoast Fasteners shall not be liable to any person for any loss or damage which may arise from the use of any of the information contained in this web site.
4. The material contained in this web site is a guide only, is not intended as a recommendation to buy, sell or hold any securities of Westcoast Fasteners, and does not constitute an offer to sell or the solicitation of an offer to buy any such securities. The price of shares and the income from them can go down as well as up. If you are not sure what you should do, please consult your financial adviser.
5. While Westcoast Fasteners has taken every effort to ensure that the information contained within the web site is correct, you should be aware that the information may be incomplete, inaccurate or may have become out of date.